

Annexure 1

*Handwritten notes:* 24/10/92, 21/10

OFFICE OF THE EDUCATION OFFICER: ZONE S-29,  
DISTT. SOUTH: DEFENCE COLONY: NEW DELHI.

No. 833

Date:- 22/4/92

To

The Project Director,  
Amity International School,  
Saket, New Delhi.

Subj:- Recognition of Nursery and KG classes.

Sir,

With reference to your letter dated 25/3/92 on the above mentioned subject, I am directed to convey the approval of the Director of Education to accord recognition to the nursery and KG classes of your school. This is in continuation to this office letter No.F.No.009/S-29(South)/92-93/239-447 dated 4/2/92.

Yours faithfully,

( Mrs. S. Balta )

Education Officer Zone S-29

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MANAGER  
Amity International School  
M-Block, Saket  
New Delhi - 110017



ATTESTED

*Handwritten:* Divya Bharti

PRINCIPAL  
Amity International School  
M Block, Saket  
New Delhi-110017

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DIRECTORATE OF EDUCATION: DELHI.  
(Distt. South)

No. E. Recog/4-20(South)/92-93/23978 Dated: 4-2-92  
To: 247

The Manager,  
Amity International School,  
Saket,  
NEW DELHI 110 017.

SUB: Grant of Recognition to the School from Class 1st to VIII (without aid) w.e.f. academic session 1992-93 for a day school.

Sir,

With reference to your application on the subject noted above, I am directed to grant recognition to your school from class 1st to VIII (without aid) w.e.f. 1st April, 1992, session subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provisions of DSE A/R, 1973, framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination as per the norms of the department.
3. That the school shall appoint full time qualified and eligible staff as per the norms of the department.
4. That the school shall equip the Science Lab. as per the norms of the department and suitable facilities for practical work shall be provided to the students. More materials worth Rs. 5,000/- shall be purchased during 1992-93 and a list be furnished to E.O. for verification.
5. That a proper library shall be established and facilities for reading-room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student may be added and facilities of reading room may also be provided immediately and more books worth Rs. 5,000/- be purchased by the start of next session and the list of books are furnished to E.O. for verification.
6. That adequate sports material shall be purchased and made available to the students immediately.
7. That the school strictly abide by the provisions of DSE A/R, 1973, and payment shall be made as per Sec. 10(1) of DSEA, 1973, to all employees.
8. That the enrolment in each section shall not exceed the number of students calculated @ 12 sq. ft. per student for the available floor area of the class-room and the school shall provide adequate and sufficient accommodation as per the norms of the Dir. of Education

Contd. page 2.....Delhi,



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Delhi, in each class. Number of the existing sections should not exceed the number of class rooms of proper size in the school.

9. That the school shall dispense with the services of unqualified and over-aged staff, if any, immediately.
10. That the management of the school will obtain land from DDA in the name of their society through Dte. of Education, Delhi, and shall construct a school building thereon for the proposed school as per the specifications of the department. The normal size of classroom will be 24' x 20'. No other activities other than education shall be run.
11. That the service contract between the management and the employees shall be executed immediately.
12. That all the facilities prescribed under rule 50 & 61 of the DSEA, 1973, shall be made available to the students. Provision of rules 6, 7 & 9 be strictly observed.
13. That the arrangement of good drinking water shall be made available to all the students/teachers and sanitary facilities shall also be provided to the students immediately. Health Certificates may be obtained from the local body within a month.
14. That the management of the school shall create a Reserve Fund of Rs. 50,000/- only in a Joint Account in the name of the Director of Education and the Manager of the school in any Scheduled Bank within a month.
15. Proof to the effect that the staff has been appointed as per Recruitment Rules be provided to the E.O. for his verification.
16. Copies of the appointment letters issued to the staff be provided to the E.O. for his verification.
17. Health Certificate be obtained from MCD and submitted to E.O. for his verification.
18. That the violation of any instructions/orders/conditions rules & regulations of the department shall lead to the withdrawal of recognition of the school and class IX shall not be opened without the prior approval of the Director of Education, Delhi.

Contd. page 3.....19. That a



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19. That a report about the fulfilment of the above conditions giving the extent to which each condition is fulfilled shall be sent to the Education Officer every six months.

Yours faithfully,

(MRS. USHA MENON)  
DY. DIRECTOR OF EDUCATION  
DISTT. SOUTH, NEW DELHI

No. F. Recog/Z-20(South)/92-93/23940 Dated: 4-2-92.

Copy to:

1. DDE (South)
2. DDE(CW)
3. E.O. Zone-20, Distt. South
4. DDE (Act)
5. Addl. DE (Schools)
6. Stat. Unit (R&O)
7. PA to Secy. (Education)/DE/JDE(Admn)
8. Concerned file/master file.

(MRS. USHA MENON)  
DY. DIRECTOR OF EDUCATION,  
DISTT. SOUTH, NEW DELHI



Ms. Divya Bhatia  
Principal  
Amity International School  
M-Block, Saket  
New Delhi-110 017



MANAGER  
Amity International School  
M-Block, Saket  
New Delhi - 110017



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Divya Bhatia

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GOVERNMENT OF THE  
NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE DY-DIRECTOR OF EDUCATION  
DISTT. SOUTH DEFENCE COLONY NEW DELHI

NO: F-DE-50/F-7/S-23/96. (294) DATED : 30.08.96

To,

✓ The Manager  
Amity International School,  
Road no.44,  
M-Block, Saket  
New Delhi-110017.

Subject : Upgradation of School from Middle to Secondary stage  
with effect from academic session 1996-97  
( without aid )

Sir/Madam,

With reference to your application on the subject cited above, I am directed to convey the approval of the Director of Education, Delhi for the upgradation of the existing Middle School to Secondary School level without aid w.e.f. 1996-97 Session subject to the following terms and conditions.

1. That the school shall abide by the provision of DSER Rules 1973 framed thereunder as well as the instruction issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed.
3. That the school shall meet the additional liability of Secondary classes.
4. That a proper library shall be established and facilities for reading room's hall also be made available for students as well as teachers. Books as per the ration of 10 books per students shall be purchased and made available to the students.
5. That adequate sports material shall be purchased and made available to the students.
6. That the school shall strictly abide by the provision of section 10 (1) of DSER - 1973.

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New Delhi - 110017



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PRINCIPAL

Amity International School  
M Block, Saket  
New Delhi-110017

7. That the school shall not run any unauthorised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the premises of the school immediately, if any.
8. That the school shall dispense with the service of un-qualified and over-aged staff, if any immediately.
9. That the service contract between the management and the employees be revised as DSER -1973 shall be executed immediately.
10. Fresh Health Certificate from MCD, be obtained and produced to E.O./Dy.E.O. for verification.
11. The management Committee shall regulate the functioning of School strictly in accordance with the provisions of DSEA Rules, 1973.
12. Managing Committee of the school shall not increase fee in future academic session without prior approval of Director of Education which is a mandatory requirement under sub-section 3) of Section 17 of the DSEA & Rules, 1973.
13. That all the facilities prescribed under rule 50 & 51 of the DSEA & Rules, 1973 shall be made available to the students.
14. Proof of the effect that qualified staff has been appointed as per Act & Rules be provided for the verification of E.O./D.E.O.
15. That staff has been paid all arrear and being paid as per Fourth Pay Commission. Proof be given to E.O./D.E.O. for verification.
16. That the arrangement for good drinking water shall be made available to all the students, as well as the teachers and sanitary facilities shall also be provided to the students adequately.
17. That the school shall comply with the norms of the DSER-1973 for affiliation for examination purpose.
18. Medical facilities/leave, LTC, Bonus teaching allowances, G.P.F. etc. be paid since recognition of school.
19. Provident fund register be maintained and cash book be completed and shown to E.O. of the Zone concerned for verification from time to time.



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- 20. That the management of school shall create a reserve fund of ~~Rs. 50,000/-~~ *equivalent to three months salary of the staff*
- 21. That the violation of any institution/conditions/rules and regulation of the department shall lead to the withdrawal of recognition of the school.
- 22. That the Science Lab. have to be improved/renovated by the school.
- 23. That report about fulfilment of the above conditions shall be sent to the E.O. every six months.
- 24. That the school will submit scheme of mangement duly aproved by the Act. Branch within a period of three months from the issue of this letter.
- 25. That the overaged employees should be either removed or necessary relaxation, as per rules, may be obtained from the competent Authority within 30 days positively.

No: F-DE-50/F-7/5-23/96.

*Handwritten signature and date: 30/4/96*

(INDRA PANGTY)  
Dy. Director of Education  
Dated :

Copy to :-

- 1. Director of Education, Old Sectt. Delhi.
- 2. Addl. D.E.(Schools), Old Sectt., Delhi.
- 3. E.O./Dy.E.O. concerned, Distt. South.
- 4. Secy. (CBSE), Preet Vihar, Delhi fax information and n.a. please.
- 5. Master File.
- 6. DDE (CW) and DDE (Act), Old Sectt., Delhi.

(INDRA PANGTY)  
Dy. Director of Education  
Dated :

*Handwritten signature: Divya Bhatia*



Ms. Divya Bhatia  
Principal  
Amity International School  
M-Block, Saket  
New Delhi-110 017



MANAGER  
Amity International School  
M-Block, Saket  
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*Handwritten signature: Divya Bhatia*  
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OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION,  
DISTRICT SOUTH : DEFENCE COLONY : NEW DELHI  
ZONE-23

51

No. DE/50/ZS-23/98/1667

Dated: 3/1/98

To:

The Manager,  
Amity International School  
M Block Saket New Delhi

Sub : Upgradation of School from Secondary to Sr. Secondary level.  
w.e.f academic session 1998-99 (without aid) in Arts, commerce  
and Science stream.

Sir,

With reference to your application on the subject cited above, I  
am directed to convey the approval of the Director of Education, Delhi  
for the upgradation of the existing Secondary School to Sr. Sec. School  
without aid w.e.f 1998-99 session in Arts, Commerce and science stream  
subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provision of DSER Rules 1973 framed there under as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed.
3. That the school shall meet the additional liability of Senior Secondary classes.
4. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per students may be added and more books shall be purchased for senior classes.
5. That more sports material shall be purchased and made available to the students and list of the same shall be furnished to Education officer for verification.
6. That the school shall strictly abide by the provisions of section 10(1) of Delhi School Education Act and rules, 1973.
7. That the school shall strictly not run any unauthorised classes or any other activities within the school premises and all the unrecognised classes, if any be discontinued immediately.
8. That the service contract between the management and the employees be revised as per DSER-1973 and be executed immediately.
9. Fresh Health certificate from MCD be obtained and produced to Education officer/Deputy Education Officer for verification.
10. The management committee shall regulate the functioning of school strictly in accordance with the provisions of DSER & Rules, 1973.
11. Managing Committee of the school shall not increase fee in future academic session without prior approval of Director of Education which is a mandatory requirement under subsection (3) of section 17 of the DSER & Rules 1973.



MANAGER  
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Principal  
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Divya Bhatti contd.....2...



The school will equip its lab to provide adequate facilities for Sr. Sec. Classes.

That all the facilities prescribed under rule 50 & 51 of the DSEA & Rules, 1973 shall be made available to the students.

Proof of the effect that qualified staff have been appointed as per ACT & Rules be provided for the verification of E.O/DEO.

That staff has been paid all arrears and being paid as per Vth Pay commission. Proof be given to E.O/DEO for verification.

That the arrangement for good drinking water shall be made available to all the students as well as the teachers and sanitary facilities shall also be provided to the students adequately.

Medical facilities/leave, LTC, Bonus teaching allowances, G.P.F. etc. be paid since recognition of school.

That the school shall comply with the norms of the DSER-1973 for affiliation for examination purpose.

Provident fund register be maintained and cash book be completed and shown to E.O of the zone concerned for verification from time to time.

That the violation of any condition/rules and regulation of department shall lead to the withdrawal of recognition of the school.

That report about fulfilment of the above conditions shall be sent to the E.O every six months.

That the overaged employees should be either removed or necessary relaxation, as per rules, may be obtained from the competent authority within 90 days positively.

Yours faithfully

(MISS I. PANGTEY)  
DY. DIRECTOR OF EDN. (SOUTH)

NO. DE/50/Z<sup>2</sup>-23/98/

Dated:

Copy XXX to the following for information & necessary action to:-

1. Director of Education, Old Sectt., Delhi.
2. Addl. DE Schools, Old Sectt.
3. E.O/DEO concerned Distt. South.
4. Secy.(CBSE) Preet Vihar, Delhi for information.
5. BDE(CW) Old Sectt., Delhi
6. DDE(ACI) Old Sectt., Delhi.
7. Master file



Ms. Divya Bhatia  
Principal  
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(MISS I. PANGTEY)  
DY. DIRECTOR OF EDN.  
(SOUTH)

 MANAGER  
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